



DEPARTMENT OF BUSINESS AND INDUSTRY  
DIVISION OF INSURANCE

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Bulletin 17-002

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**CERTIFICATE OF REGISTRATION FOR SERVICE CONTRACT PROVIDERS**

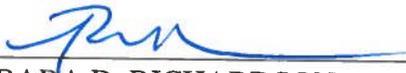
This bulletin serves to remind service contract providers of the requirements for renewing a Certificate of Registration issued pursuant to Chapter 690C of the Nevada Revised Statutes.

Pursuant to [NRS 690C.160\(3\)](#), a Certificate of Registration to act as a service contract provider in Nevada is valid for *one year* after the Commissioner issues the certificate. A provider who wishes to renew its Certificate of Registration *must* submit the following to the Commissioner *on or before* the date the certificate expires:

- The renewal application on the form prescribed by the Commissioner;
- The renewal fee set forth in [NRS 690C.160](#), currently \$1000; and
- The Administrative and Enforcement fee prescribed in [NRS 680C.110\(4\)\(y\)](#), currently \$1300.

There is no grace period for renewing a Certificate of Registration. If the renewal application and fees are not received by the Division of Insurance by the expiration date, the Certificate of Registration automatically *expires* as a matter of law, the provider's status changes to "inactive", and the provider is no longer lawfully allowed to issue, sell, or offer for sale service contracts in Nevada. A provider whose Certificate of Registration expires must surrender its original Certificate of Registration to the Division. After expiration occurs, a new application pursuant to [NRS 690C.160](#) would be required in order to obtain a new Certificate of Registration.

A provider who continues to sell service contracts after its Certificate of Registration has expired is in violation of [NRS 690C.150](#). In accordance with [NRS 690C.325](#), the Commissioner may refuse to renew or may suspend, limit or revoke a provider's certificate for violation of any provision of Chapter 690C or may levy an administrative fine of \$1000 for each act or violation.

  
BARBARA D. RICHARDSON  
Commissioner of Insurance